

Shoshone Municipal Water Joint Powers Board

Board Proceedings

Monday, September 9, 2024 - 10:00 A.M.

The regular meeting of the Shoshone Municipal Water Joint Powers Board was held on September 9, 2024 at its water treatment plant in Cody, Wyoming.

PRESENT: Chairman Roy Holm, Vice Chairman Bryan Lee, Secretary Craig Sorenson, Treasurer J.R. Gonzales, Don Richards, Tim Sapp, and Patti Umphlett

ABSENT: none

OTHERS PRESENT: Dexter Woodis, Manager; Dave Egan, Chief Plant Operator; Chad Bolken, Chief Pipeline Operator; Lynn Foote, Office Administrator; James Seckman, Seckman & Thomas CPAs, PC

Chairman Holm called the meeting to order at 10:00 a.m.

Minutes

Chairman Holm requested approval of the August 12, 2024 board meeting minutes. Craig Sorenson made a motion to approve the August 12, 2024 board meeting minutes as presented. Second by Don Richards. AYE: Board Members Lee, Sorenson, Richards, Gonzales, Holm, Sapp, and Umphlett. NAY: none. Motion carried.

Chairman Holm requested approval of the August 12, 2024 executive session minutes. Patty Umphlett made a motion to approve the August 12, 2024 executive session minutes as presented. Second by Craig Sorenson. AYE: Board Members Lee, Sorenson, Richards, Gonzales, Holm, Sapp, and Umphlett. NAY: none. Motion carried.

Bills

Chairman Holm requested approval of the September 9, 2024 bills totaling \$78,336.17. There was brief discussion regarding the bills. Bryan Lee made a motion to approve the September 9, 2024 bills as listed. Second by Patty Umphlett. AYE: Board Members Lee, Sorenson, Richards, Gonzales, Holm, Sapp, and Umphlett. NAY: none. Motion carried.

Public Comments

None.

Auditor's Report

James Seckman of Seckman & Thomas CPAs, PC presented the FY-2024 auditor's report to the board. There was a brief discussion regarding the report. Overall, the audit went well, and SMP is in good financial health. Bryan Lee made a motion to approve the FY-2024 audit as presented. Second by Tim Sapp. AYE: Board Members Lee, Sorenson, Richards, Gonzales, Holm, Sapp, and Umphlett. NAY: none. Motion carried.

James Seckman left the meeting at 10:20 a.m.

SMP Master Plan

The most recent update meeting took place last Thursday, and the meetings will continue to take place on the first Thursday of each month at 8:00 a.m. DOWL is currently working on population and demand numbers and looking at areas of possible expansion. There was discussion amongst the board regarding expansion and exploring potential types of additional revenue for SMP. The board directed the manager to gather more information and discuss the additional revenue items with Water Development.

ARPA (SLIB) Filter Valve Project

The project is moving forward. The Notice to Proceed has been issued to MC2 Engineering for the filter portion. The Notice to Proceed for Earth Movers Excavation should be issued this week.

LDS Temple site pipeline protection

Our engineers were on site August 26, 2024 to pothole our line and gather GIS information to determine how best to protect our pipeline over which the church is planning to build a road. They will be crafting a letter to send to the church's engineers outlining our findings. The road the church is planning on building over our pipeline runs perpendicular to our line. At this time, no buildings are planned to be situated over the line.

Chief Plant Operator's Report

- The Chief Plant Operator presented an overview of the Monthly Production Summary report.
- Production for August was down 8% from July. August water usage was up 1.14% from last August.
- Chemical costs were down due to using less because of good initial water quality.
- Operators have moved back to 10-hour days this month.
- TCT and Erroll are here this week installing our new security cameras.
- The transition to the new computer and IT system with TechCore went well.

Chief Pipeline Operator's Report

- The Chief Pipeline Operator reported that the pipeline is running smoothly.
- The potholing at the temple site went well, and it showed that the pipeline has been properly protected since the installation and is in good shape. We will continue to work with our engineers and the church's engineers to make sure it continues to be properly protected.
- Currently, putting together a five-year data collection on the catholics for DOWL and the Master Plan.
- Park County is doing improvements on Road 6, and we will need to install risers for the manholes.
- Miller Fabrication has the mixer ready to be installed in the Frannie tank. Errol will help install it later this week.

Manager's Report

- WYO-STAR interest for August has not been posted yet. WYO-STAR I interest for July was 4.768%. WYO-STAR II interest for July was 2.664%.
- Water use figures for August were down 8.53% over last August, and up 3.11% for the fiscal year.
- The EPA will be here October 21-24 for in-house training for their employees using our system.
- The 9-month CD at Pinnacle Bank will mature on September 20th. The bank will not have rates available until the 20th, but last week's rates were decent at 4.15%. The board discussed renewing the CD for a 1-year term. Bryan Lee made a motion to renew the 9-month CD to a 1-year CD if the rate is higher than 4%. Second by Craig Sorenson. AYE: Board Members Lee, Sorenson, Richards, Gonzales, Holm, Sapp, and Umphlett. NAY: none. Motion carried.

Other Business

The manager asked the board if they would like to have another Christmas dinner party this year for employees and board members. The board agreed depending on dates and location. The manager passed this project to Lynn Foote for planning.

The board decided there was no need to hold an Executive Session. Craig Sorenson made a motion to amend the agenda to remove the Executive Session. Second by Don Richards. AYE: Board Members Lee, Sorenson, Richards, Gonzales, Holm, Sapp, and Umphlett. NAY: none. Motion carried.

Adjourn

At 11:00 a.m. Craig Sorenson made a motion to adjourn the meeting. Second by Don Richards. AYE: Board Members Lee, Sorenson, Richards, Gonzales, Holm, Sapp, and Umphlett. NAY: none. Motion carried.

Chairman

Attest: _____
Secretary