

Shoshone Municipal Water Joint Powers Board

Board Proceedings

Monday, October 14, 2024 - 10:00 A.M.

The regular meeting of the Shoshone Municipal Water Joint Powers Board was held on October 14, 2024 at its water treatment plant in Cody, Wyoming.

PRESENT: Chairman Roy Holm, Vice Chairman Bryan Lee, Secretary Craig Sorenson, Treasurer J.R. Gonzales, Don Richards, Tim Sapp, and Patti Umphlett

ABSENT: none

OTHERS PRESENT: Dexter Woodis, Manager; Dave Egan, Chief Plant Operator; Chad Bolken, Chief Pipeline Operator; Lynn Foote, Office Administrator; Carla Egelhoff, City of Cody Resident

Chairman Holm called the meeting to order at 10:00 a.m.

Minutes

Chairman Holm requested approval of the September 9, 2024 board meeting minutes. Craig Sorenson made a motion to approve the September 9, 2024 board meeting minutes as presented. Second by Don Richards. AYE: Board Members Lee, Sorenson, Richards, Gonzales, Holm, Sapp, and Umphlett. NAY: none. Motion carried.

Bills

Chairman Holm requested approval of the October 14, 2024 bills totaling \$89,226.95. There was brief discussion regarding the bills. Darla's Cleaning Service never received payment that was approved on May 13, 2024, so that amount of \$1,012.50 was added to this month's payment. Bryan Lee made a motion to approve the October 14, 2024 bills as listed. Second by Tim Sapp. AYE: Board Members Lee, Sorenson, Richards, Gonzales, Holm, Sapp, and Umphlett. NAY: none. Motion carried.

Public Comments

Carla Egelhoff was welcomed by the board. She had no comments at this time.

Update on the SMP Master Plan

DOWL is continuing to work on population and demand numbers and looking at areas of possible expansion. The manager discussed the exploration of potential types of additional revenue for SMP with DOWL and Water Development as requested. DOWL will include this in their study. The finish date for the Master Plan is tentatively set for August 2025.

The EPA will be here October 21-25 for in-house training using our system, and DOWL has been invited to attend the exit meeting on the 25th as well as shadow the training on the 23rd.

Update on the ARPA (SLIB) Filter Valve Project

The funds have been encumbered, and the contracts have been submitted to SLIB. Earth Movers Excavation and Engineering Associates met onsite last week to discuss schedules. Earth Movers Excavation is scheduled to move on to the site October 28, 2024 and is planned to be done in the middle of February 2025. We are still waiting to hear back on the availability of the valves for the project.

Update on the LDS Temple site pipeline protection

Our engineer stated if the church puts 5 feet or less of fill over our pipeline, then no added protection will be needed. The church's engineers have been calling for 6 feet plus of fill, so we are waiting to hear back from them to go over the next steps.

SMP recently received an official request for the disclosure and production of public records from the attorneys for Preserve Our Cody Neighborhoods regarding the temple. The manager submitted the request to the SMP attorney for review along with our current Public Records Policy. The attorney made recommendations for updating our Public Records Policy. The board discussed this request, the current Public Records Policy, and the proposed updated Public Records Policy. They asked to have the Public Records Policy added to the agenda next month for further review.

Chief Plant Operator's Report

- The Chief Plant Operator presented an overview of the Monthly Production Summary report.
- Production for September was down 11% from August. September water usage was up 6% from last September.
- Chemical costs were down 12% due to good initial water quality and lower water usage.
- Bob Martin is here this week working on the PLC RTU upgrades and SCADA issues.
- We are looking at updating our SCADA program from the 2019 version to the 2024 version.
- EPA will be here next week for their internal training. It is a Comprehensive Plant Evaluation (CPE) where they look at filter media, historical usage, billing, income, production, operations, etc. They will be hosting an exit meeting on Friday, October 25th to go over what they found. They also would like to interview every employee and whichever board members are available on Wednesday, October 23rd.
- The lead service line inventory has been completed and submitted.
- A line within the plant on the lower level has been leaking. Not sure what is causing the leak, but we are working on fixing it.

Chief Pipeline Operator's Report

- The Chief Pipeline Operator reported that the pipeline is running smoothly.
- Miller Fabrication and Errol helped install the Frannie tank mixer. All went well.
- The County's Road 6 project is continuing.
- Still working on vaults as able before the weather turns.

Manager's Report

- WYO-STAR interest for September has not been posted yet. WYO-STAR I interest for August was 4.762%. WYO-STAR II interest for August was 2.855%.
- Water use figures for September were down 8.53% over last month, and up 3.11% for the fiscal year.
- The EPA will be here October 21-25 for in-house training using our system. The manager will be gone until the 24th.
- Per the attorney, SMP needs to appoint a Public Records Person. The board will discuss this matter further while discussing the Public Records Policy next month.

Other Business

Craig Sorenson asked about the rumors regarding China having access to power and water systems across the United States. Dave Egan stated that SMP does not have any of the brands of equipment that are listed to part of this problem.

Executive Session – Personnel

At 10:52 a.m. Don Richards made a motion to move into executive session to discuss a personnel matter, per Wyoming Statute 16-4-405. Second by Bryan Lee. AYE: Board Members Lee, Sorenson, Richards, Gonzales, Holm, Sapp, and Umphlett. NAY: none. Motion carried.

Dexter Woodis stayed while Dave Egan, Chad Bolken, Lynn Foote, and Carla Egelhoff withdrew from the meeting, and the executive session commenced.

No decisions were made.

At 11:06 a.m. the board resumed the regular meeting.

Adjourn

At 11:07 a.m. Craig Sorenson made a motion to adjourn the meeting. Second by Patti Umphlett. AYE: Board Members Lee, Sorenson, Richards, Gonzales, Holm, Sapp, and Umphlett. NAY: none. Motion carried.

Chairman

Attest: _____
Secretary