

Shoshone Municipal Water Joint Powers Board

Board Proceedings

Monday, December 9, 2024 - 10:00 A.M.

The regular meeting of the Shoshone Municipal Water Joint Powers Board was held on December 9, 2024 at its water treatment plant in Cody, Wyoming.

PRESENT: Chairman Roy Holm, Vice Chairman Bryan Lee, Secretary Craig Sorenson, Treasurer J.R. Gonzales, Don Richards, Tim Sapp, and Patti Umphlett (via phone)

ABSENT: none

OTHERS PRESENT: Dexter Woodis, Manager; Dave Egan, Chief Plant Operator; Lynn Foote, Office Administrator; Carla Egelhoff, City of Cody Resident

Chairman Holm called the meeting to order at 10:00 a.m.

Minutes

Chairman Holm requested approval of the November 11, 2024 board meeting minutes. Don Richards made a motion to approve the November 11, 2024 board meeting minutes as presented. Second by JR Gonzales. AYE: Board Members Lee, Sorenson, Richards, Gonzales, Holm, and Sapp. NAY: none. Motion carried.

Chairman Holm requested approval of the November 11, 2024 executive session minutes. Bryan Lee made a motion to approve the November 11, 2024 executive session minutes as presented. Second by Craig Sorenson. AYE: Board Members Lee, Sorenson, Richards, Gonzales, Holm, and Sapp. NAY: none. Motion carried.

Bills

Chairman Holm requested approval of the December 9, 2024 bills totaling \$55,045.82. There was brief discussion regarding the bills. Craig Sorenson made a motion to approve the December 9, 2024 bills as listed. Second by Tim Sap. AYE: Board Members Lee, Sorenson, Richards, Gonzales, Holm, and Sapp. NAY: none. Motion carried.

Public Comments

Carla Egelhoff was present, but she had no comments.

Update on the SMP Master Plan

DOWL is continuing to work on population and demand numbers and looking at areas of possible expansion. They presented their draft population and demand report last Thursday at the monthly update meeting. Lonnie Olson of the Wyoming Water Commission and Jeff Rosenlund of DOWL will be attending the SMP board meeting on January 13, 2025 to give an in-person update to the board.

At 10:14 a.m. Patti Umphlett joined the meeting via phone.

Update on the ARPA (SLIB) Filter Valve Project

Earth Movers Excavation is on site. Gravity wall sections have been arriving, and the dirt work will start soon. We are still waiting to hear back on the availability of the valves and actuators for the project. MC2 and Engineering Associates have a meeting planned for this coming Wednesday to go over their portion of the project and discuss the valves and actuators. The completion date for the entire project is December 31, 2026.

Update on the LDS Temple site pipeline protection

Our engineers have requested a geo-foam block be installed over the section to promote pipeline protection. We are currently waiting to receive a materials submittal from CK Civil for our engineers to approve. Once SMP's engineers have approved the project, it can begin. SMP will oversee the project, but the church will be financially responsible for all costs including the materials, installation, and inspection.

Chief Plant Operator's Report

- The Chief Plant Operator presented an overview of the Monthly Production Summary report.
- Production for November was down 18% from October due to seasonal changes. November water usage was up 0.93% from last November.
- Chemical costs were down 2.17% from last November, but about the same from last month.
- Pipeline water loss is still an issue, but there is nothing standing out. We have been verifying the meters at every location and comparing them to the SCADA values. This is an on-going project.
- Operators are working on maintenance projects and working on the supplemental backwash pump since we will need it when the new valves are being installed.

Chief Pipeline Operator's Report

- The Chief Pipeline Operator is out on the pipeline, so the Chief Plant Operator and Manager reported that the pipeline is running smoothly.
- Lagoon spoils were removed and hauled to the landfill by CK Civil last month. The landfill used it for fill since it was all organic material.

Manager's Report

- WYO-STAR I interest for October was 4.082%. WYO-STAR II interest for October was 4.484%.
- Water use figures for November were down 22% over last month, and up 3% for the fiscal year.
- We have 2 Pinnacle Bank CDs that are coming due at the end of the year. The 6-month CD can renew for 3.99% for 6 months, and the 12-month CD can renew for 3.55% for 12 months. The board discussed the CDs and the renewal options. Craig Sorenson made a motion to renew both the CDs for 12 months each at the rate available at time of renewal. Second by Bryan Lee. AYE: Board Members Lee, Sorenson, Richards, Gonzales, Holm, Sapp, and Umphlett. NAY: none. Motion carried.
- The Manager said Tony Rutherford of NRWD let him know the memorial for Jim Mentock will be July 5, 2025 12:00 p.m. – 6 p.m. at Mentock Park in Cody, Wyoming. The NRWD board would like to work with the SMP board to cover the cost of the meat for the memorial. The SMP board would like to discuss the numbers when the event gets closer.

Other Business

The SMP Christmas Dinner will be Tuesday, December 17, 2024 at The Trailhead in Cody.

Executive Session – Personnel

The board decided there was no need to hold an Executive Session. Craig Sorenson made a motion to amend the agenda to remove the Executive Session. Second by Bryan Lee. AYE: Board Members Lee, Sorenson, Richards, Gonzales, Holm, Sapp, and Umphlett. NAY: none. Motion carried.

Adjourn

At 10:40 a.m. Craig Sorenson made a motion to adjourn the meeting. Second by Bryan Lee. AYE: Board Members Lee, Sorenson, Richards, Gonzales, Holm, Sapp, and Umphlett. NAY: none. Motion carried.

Chairman

Attest: _____
Secretary

