

Shoshone Municipal Water Joint Powers Board

Board Proceedings

Monday, January 13, 2025 - 10:00 A.M.

The regular meeting of the Shoshone Municipal Water Joint Powers Board was held on January 13, 2025 at its water treatment plant in Cody, Wyoming.

PRESENT: Chairman Roy Holm, Vice Chairman Bryan Lee, Secretary Craig Sorenson, Don Richards, Tim Sapp, and Patti Umphlett

ABSENT: Treasurer J.R. Gonzales

OTHERS PRESENT: Dexter Woodis, Manager; Dave Egan, Chief Plant Operator; Chad Bolken, Chief Pipeline Operator; Lynn Foote, Office Administrator; Jeff Rosenlund, DOWL; Lonnie Olson, WY Water Development; Carla Egelhoff, City of Cody Resident

Chairman Holm called the meeting to order at 10:00 a.m.

Minutes

Chairman Holm requested approval of the December 9, 2024 board meeting minutes. Don Richards made a motion to approve the December 9, 2024 board meeting minutes after updating the Chief Plant Operator's report. Second by Craig Sorenson. AYE: Board Members Lee, Sorenson, Richards, Holm, Sapp, and Umphlett. NAY: none. Motion carried.

Bills

Chairman Holm requested approval of the January 13, 2025 bills totaling \$281,281.52. There was brief discussion regarding the bills. Bryan Lee made a motion to approve the January 13, 2025 bills as listed. Second by Patti Umphlett. AYE: Board Members Lee, Sorenson, Richards, Holm, Sapp, and Umphlett. NAY: none. Motion carried.

Public Comments

Carla Egelhoff was present, but she had no comments.

Update on the SMP Master Plan

DOWL is continuing to work on population and demand numbers and looking at areas of possible expansion. Lonnie Olson of the Wyoming Water Commission and Jeff Rosenlund of DOWL presented the draft population and demand report to the board. There was discussion regarding the report and presentation. The draft report is due May 1st, and the final report is due August 1, 2025.

Update on the ARPA (SLIB) Filter Valve Project

Earth Movers Excavation is on site. Gravity wall sections have been arriving, and the dirt work has been moving along. The gravity wall will start being placed this week or next. The coring company is here this week to cut for the man door and roll up door. The work is running behind, but Engineering Associates is satisfied with the work being done.

We are still waiting to hear back on the availability of the valves and actuators for the project. MC2 and Engineering Associates were here last month to go over their portion of the project and discuss the valves and actuators. They plan on being back on site to start work late fall of 2025. The completion date for the entire project is December 31, 2026.

Update on the LDS Temple site pipeline protection

Our engineers have requested a geo-foam block be installed over the section to promote pipeline protection. The blocks have not been ordered yet. We are currently waiting to receive a materials submittal from CK Civil for our engineers to approve. Once SMP's engineers have approved the project, it can begin. SMP will oversee the project, but the church will be financially responsible for all costs including the materials, installation, and inspection.

Chief Plant Operator's Report

- The Chief Plant Operator presented an overview of the Monthly Production Summary report.
- Production for December was up 1% from November. December water usage was down 2.57% from last December.
- Overtime was up due to the holidays and operators having to stay on site for the contractors to work late.
- Chemical costs were down 1.65% from last December, down 4% from last month.
- Pipeline water loss is still an issue, but there is nothing standing out. We have been verifying the meters at every location and comparing them to the SCADA values. This is an on-going project.

Chief Pipeline Operator's Report

- The Chief Pipeline Operator reported that the pipeline is running smoothly.
- Replaced two broken air-vacs that were discovered this summer. There was no water loss with these broken.
- Continuing to monitor the WYDOT work on Highway 310, but it should not interfere with our pipeline.
- The Road 6 projects with the county are also moving along and being monitored.
- Continuing to do winter maintenance.

Manager's Report

- WYO-STAR I interest for December was 4.119%. WYO-STAR II interest for December was 4.138%.
- Water use figures for December were up 5.6% over last month, and up 2.5% for the fiscal year.
- The two Pinnacle Bank CDs were renewed for 3.4% for 12 months.
- The Water Conservation Plan for the Bureau of Reclamation has been submitted. It will be delivered to each entity as well.
- Don Richards asked if we need to look at raising water rates. The manager said it is not something we are planning on doing this year.

Other Business

None.

Executive Session – Personnel

At 10:46 a.m. Patti Umphlett made a motion to move into executive session to discuss a personnel matter, per Wyoming Statute 16-4-405. Second by Bryan Lee. AYE: Board Members Lee, Sorenson, Richards, Holm, Sapp, and Umphlett. NAY: none. Motion carried.

Dexter Woodis and Dave Egan stayed while Chad Bolken, Lynn Foote, Jeff Rosenlund, and Lonnie Olson, and Carla Egelhoff withdrew from the meeting, and the executive session commenced.

No decisions were made.

At 11:10 a.m. the board resumed the regular meeting.

Adjourn

At 11:13 a.m. Craig Sorenson made a motion to adjourn the meeting. Second by Don Richards. AYE: Board Members Lee, Sorenson, Richards, Holm, Sapp, and Umphlett. NAY: none. Motion carried.

Chairman

Attest: _____
Secretary